



Food Provider Agreement Culinary Event

Saturday, June 3, 2017 4:30-9:00 PM

The 2017 Apex Latino Arts Festival (ALAF) will feature food from 12 Latin American countries. 10 teams will work together to prepare and serve food representative of a Latino country as part of this "food tasting" event.

Each team will receive one 6' table, two chairs, and 6 free food passports. Upon signing this agreement, a team/country representative/coordinator will receive \$400. for food ingredients. It is recommended that a group of 4 to 6 volunteers are involved to cook/prepare food, set-up, serve food, stamp food passports, tear down and clean up. Each team/country should prepare food tasting for 800 attending the event.

Every team/country will need to provide a 10x10 tent to serve as their food tasting area.

SET UP: 4:30-5:45pm. (set up needs to start sooner finding out from the Apex Farmers Market) FOOD TASTING: 6:00-8:00p.m. TEAR DOWN: 8:00-9:00pm.

We have a limited number of electrical outlets. If you need electricity, please request it through Elda Brierly elbrierly@att.net or Renee Anderson , renee.anderson@apexnc.org, at least one week in advance so that they may place your table close to an outlet. All decorations and props are to be flame retardant. Open flames (candles matches, lighters, etc.) are not permitted. The only exception is sterno for the purpose of keeping food warm.

Alcoholic beverages are not allowed in the area of the Town Depot and the HCAC. Smoking is prohibited in all parts of the HCAC.

All food servers/providers must wear plastic gloves at all time while handling the food.

Food from restaurants is not allowed.

Business advertisement is not allowed in the vicinity of the food tasting tents.

Please feel free to bring your country's flag. People also like to wear clothes that represent the colors and/or culture of their country. In addition to the flag parade we need 2 to 3 people per table, they can participate representing their country.

Table cloths, plates, cutlery, napkins and cups will be provided. Free soft drinks and water will also be provided.

The following shall be prohibited within or on The Apex Historic Depot premises; 1) all illegal drugs or other controlled substances, 2) weapons of all kinds except for Law Enforcement Officers in the execution of their duties or during Town of Apex approved public demonstrations, 3) animals of any kinds with the exception of those serving the needs of the physically challenged, 4) use of profanity, profane gestures and any unruly behavior detrimental to the normal operation of the facility or the safety of the public and employees, 5) and/or any other action deemed necessary by the Town of Apex, or its designee, to protect the health and welfare of the public, employees or the facility.

If it rains, the event will be held in the Apex Community Center, 53 Hunter St., Apex, 27502

HOLD HARMLESS AGREEMENT

The undersigned agrees to protect, defend, indemnify and hold the Town of Apex, its officers, employees, and agents free and harmless from any and all losses, penalties, damages, settlements, costs, charges, professional fees, or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings, or causes of action of every kind and character in connection with or arising directly or indirectly out of this agreement and/or respond to, provide defense for and defend any such claims, etc., at his/her sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false, or fraudulent. The Town of Apex reserves the right to photograph exhibitors and attendees for publicity purposes.

PROVIDE NAMES OF POSSIBLE TEAM PARTICIPANTS:

1. _____ (Coordinator)

2. _____

3. _____

4. _____

Other Names: _____

Signature (Coordinator)/Country

Date

Office Use Only

Amount Paid _____

Date Received _____